

Agapé Christian Preschool

Programme Planning Procedure

Rationale/Purpose

To provide a programme that will cater for all our children's individual needs while ensuring the implementation of our Christian philosophy is incorporated.

Statement/Objective

Agapé Christian Preschool sees curriculum planning as a continuous process which involves careful observation, identification of needs and abilities, allocation of resources and assessment and evaluation.

Broad Guidelines:

- Planning begins by observing and gathering information using written observations collected from Learning Stories, discussions with parent/whanau, photographs, and selected examples of children's work and conversations with the children.
- The above information is then gathered and collected at our Programme Planning meetings.
- Learning objectives are then set for individual or groups of children.
- Learning experiences are then planned, and written on a “Web Plan”
- Te Whaariki is incorporated to develop and implement teaching strategies by actively participating, scaffolding, modelling, shared planning which will create an environment that will encourage choice, exploration, collaboration and social interaction.
- The children's learning and development is then evaluated in relation to the learning objectives along with a reflection of the whole process.

Every teacher has input in each individual child's strengths and planning activities to further develop each child's interest.

The daily programme will consist of a balance of short structured activities and self choice activities.

The programme will be flexible and cater for the spiritual, holistic, physical, intellectual, emotional and social needs of the child.

The programme will show a commitment fulfilling the partnership inherent in the Treaty of Waitangi through songs, books and Te Reo Maori.

Each child that attends the centre will have one staff member who is responsible for ensuring that information for individual programme planning is collected and collated into their Portfolios.

All learning experiences and Learning Stories are dated on the Web Plan.

Parent/Whanau are encouraged to participate in the programme where possible and we also endeavour to notify everyone of the programme through our notice board and newsletter.

Lines of Responsibility:

Principal Teacher and Staff

Links to Other Documentation:

Regulation 32

DOP's 3, 4A, 4B, 4C, 4D, 5A – E, 10A & 10B

Te Whaariki – S.2, G.1; S.5, G.4

Date: 15 July 2007

Review Date: March 2008

Signed:

Responsibility for Review: Principal Teacher