

Agapé Christian Preschool

Nappy Changing Procedure Policy

Rationale/Purpose

So that all staff are aware of and follow the same procedure to ensure that the health and well-being of all children are met.

Statement/Objective

That all children develop a positive attitude towards toileting.

Broad Guidelines:

- Our nappy changing table is situated in the toilet area adjacent to running tap water so that staff can wash their hands before and after each nappy change.
- We have a strong built-in changing table and a vinyl changing pad.
- To prevent the spread of micro-organisms that cause illness such as diarrhoea we ensure:
 - that the nappy changing pad is covered with easy to clean vinyl.
 - The pad is to be sanitized after each nappy change by spraying with bleach solution and then wiping dry with a clean paper towel.
 - Bleach solution is to be a ratio of 50mls bleach:350mls water, when bleach is 4% Sodium Hypochlorite.
 - All staff wear plastic gloves when changing a soiled nappy that is then disposed of after each nappy change.
 - That gloves are wrapped around the soiled nappies and then placed into a plastic bag. Then disposed of in allocated bin. Urinated nappies are placed in the nappy bin that is located close to the changing table. This bin is cleared out three times a day and then placed in allocated bin which is outside.
- All staff are aware of the correct use of language and gestures while nappy changing.
- Staff use positive and caring language and gestures.
- Parents to bring their own creams, if required, which are named and kept near the changing table.

Lines of Responsibility:

Principal teacher and staff

Links to Other Documentation:

Regulation 19 (2) Section 2

DOP's 5A and 5B

Te Whaariki – Well being – S.1 G.1.; S.2. G.3; S.5. G.2

Date: 11 July 2007

Review Date: July 2008

Signed:

Responsibility for Review: Principal Teacher