



Car Seat Policy

Rationale/Purpose

Keeping a car seat on the premises enables parents and caregivers to borrow it in case they have forgotten theirs. It also ensures teachers have a safe method of transportation in the case of an emergency.

Broad Guidelines:

- If a parent or caregiver borrows the car seat it must be returned as soon as possible to ensure it is available at the centre when and if it is required.
- If it is possible, parents will be contacted prior to any teacher taking their child out of the centre in the case of an emergency.
- If the car seat is used to transport a child in the case of an emergency, proper care will be taken to ensure the car seat is correctly installed and the child is safe.

Lines of Responsibility:

Principal Teacher and Staff

Links to Other Documentation:

Te Whaariki – G.3

Date: May 2010

Signed:

Review Date: May 2011

Responsibility for Review: Principal Teacher